



# EXECUTIVE

## BURNLEY TOWN HALL

Tuesday, 19th September, 2017 at 6.30 pm

### PRESENT

### MEMBERS

Councillors M Townsend (Chair), J Harbour (Vice-Chair), S Graham, L Pate and M Ishtiaq

### OFFICERS

Mick Cartledge	– Chief Executive
Lukman Patel	– Head of Governance, Law, Property, and Regulation
Asad Mushtaq	– Head of Finance
Eric Dickinson	– Democracy Officer

### 26. Minutes

That the Minutes of the last meeting held on the 15<sup>th</sup> August 2017 be confirmed and signed by the Chair

### 27. Minutes of Individual Executive Decisions

The Minute of the following Individual Executive Member Decision made since the last meeting was noted;

Minute Number 1 - Workforce Planning-Corporate Leadership Support

### 28. Railway Scrutiny Review

Purpose To consider the outcomes of the Scrutiny Review of rail facilities in Burnley, especially Manchester Road Station.

Reason for Decision To maximise the benefits of the new rail link and facilities for residents of, and visitors to Burnley.

Decision (1) That the recommendations from Scrutiny Committee regarding the rail facilities review be endorsed that the Council continues to work alongside and encourage colleagues from Lancashire County Council and Northern Rail to raise the profile of Manchester Road Station, and support Northern Rail to access funding to provide access improvements at the station; and

(2) That the Scrutiny Committee be thanked for the work which it carried out on the rail facilities review.

### **29. Medium Term Revenue Savings 2018-21**

Purpose To update the Executive on the latest position regarding balancing the Council's 2018/21 revenue budgets.  
To outline proposed savings for recommendation to Full Council.

Reason for Decision To progress the preparation of the Council's 2018/21 revenue budgets.

Decision (1) That Full Council be recommended that savings approved at Full Council in September 2016 totalling £0.613m (see paragraph 10 below) to assist in balancing the 2018/19 and 2019/20 revenue Budgets, see Appendix 1 to the report, be approved; and

(2) That Full Council be recommended that proposed savings be approved totalling £1.436m to assist in balancing the 2018/19, 2019/20 and 2020/21 revenue budgets, see Appendix 1 to the report.

### **30. Business Rates Pooling**

Purpose To obtain approval for the Council to participate in the Lancashire Business Rates Pool for 2018/19.

Reason To seek authority to participate in the Lancashire Business Rates Pool for (subject to approval from existing pool members and acceptance by Decision Department for Communities & Local Government).

The Council will be required to confirm its position on membership of the pool in time for the assumed DCLG deadline of 31/10/17.

Decision (1) That Full Council be recommended that the Council's participation in a pool for the 2018/19 financial year be approved; and

(2) That Full Council be recommended that the submission of a request for the Council to participate in the Lancashire Business Rates Pool for 2018/19 and future years be approved.

### **31. Exclusion of the Public**

Purpose To consider when it may be relevant to exclude the public from the meeting, and clarify the order of the agenda

Reason Minute Numbers 32,33,34, and 35 contained exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

Decision That the public be excluded from the meeting before discussion takes place on the items relating to Minutes 32,33,34,and 35 since in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information.

### **32. Insurance Renewals**

Purpose To seek approval for the extension of the Long-Term Insurance Agreements (LTA's) with the company named in paragraph 4 of this report (in partnership with Pendle Borough Council) for the Council's primary insurance policies and the companies named in paragraph 7 of this report for the Council's supplementary insurance policies for two years from 1st April 2018.

Reason for Decision The current LTA and supplementary insurance policies expire on 31st March 2018. The Council has an option to renew the LTA and supplementary policies for two years from 1<sup>st</sup> April 2018. The Council's independent insurance broker has confirmed that the renewal terms represent market value at the present time.

Decision That the Head of Governance, Law, Property & Regulation be authorised to exercise the options to renew the LTA and supplementary insurance policies for 2 years from 1<sup>st</sup> April 2018 in partnership with Pendle Borough Council (where appropriate).

### **33. Former Gannow Baths**

Purpose To approve the assignment of the former Gannow baths building and adjoining land.

Reason for Decision Allowing the transfer of the former baths building will generate a capital receipt which shall be split between the Council and the Church and bring the site back into use.

Decision

- (1) That the Landlords consent to the assignment of the former baths building and land be approved;
- (2) That the variation of the Lease to permit uses other than community use be approved;
- (3) That the alterations required by the new owner to make it fit for their use be consented to;
- (4) That the monetary distribution as set out in paragraph 8 of this report be approved; and
- (5) That the Head of Governance, Law, Property and Regulation be authorized to complete the legal formalities.

### **34. Disposal of Land for Turf Moor Memorial Gardens**

Purpose To consider the transfer of land adjacent to Turf Moor Football Ground.

Reason for Decision The creation of a Memorial Garden on this site with low level lighting and security cameras provided by the Club will enhance a currently under used plot of public open space, allowing for the quiet commemoration of the lives of people associated with the Club.

Decision (1) That the transfer of a plot of land to Burnley Football Club (Longside Properties Ltd) for the formation of a Memorial Garden be approved; and  
  
(2) That the Head of Governance, Law, Property and Regulation be authorized to agree detailed terms and complete the necessary legal formalities.

### **35. Burnley Bus Station Management Services Procurement**

Purpose To obtain Executive approval to undertake the re procurement for a Facilities Management contract for Burnley Bus Station, Croft Street, Burnley.

Reason for Decision To enable continuity of service in the management and running of the Bus Station, and ensure that a provider is appointed through a tender exercise compliant with Standing Orders for Contracts; and the Public Contract Regulations 2015/ EU Public Procurement Directives (OJEU).

Decision (1) That Liberata, in accordance with the Strategic Partnering Agreement, undertake an OJEU compliant tender exercise on behalf of the Council to appoint a suitable provider to fulfil the Bus Station Facilities Management contract, commencing on the 01/04/18 for five years and thereafter may, at the discretion of the council extend the contract for two year periods;  
  
(2) That delegated authority be given to the Head of Governance, Law, Property & Regulation in consultation with the Executive Member for Resources and Performance Management to accept the most economically advantageous tender to provide this service; and  
  
(3) That the Head of Governance, Law, Property & Regulation be authorised to complete any and all documents necessary to give effect to this decision.